

# Cottonwood Heights Weekly Staff Report (July 1-7, 2018)

**City Manager:**

**City Recorder:**

**July 17-2018**

## **WORK SESSION**

### **Public Relations Report - Dan Metcalf**

*(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)*

### **City Council and Staff Reports**

*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)*

### **6:00 pm Special Reports**

- a. **Discussion on City's review standards for geotechnical analysis on site plans.**
- b. **Gilson Engineering Contract Discussion**

### **Review of Calendars and Upcoming Events**

### **Closed Meeting**

**July 24-2018 – Pioneer Day – Observed Holiday**

**July 31-2018**

## **BUSINESS**

### **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

### **CITIZEN COMMENTS**

### **PUBLIC HEARING**

### **REPORTS**

## **6.0 STANDING MONTHLY REPORTS**

### **6.1 Monthly Financial Report – Finance Director Dean Lundell**

*(Finance Director, Mr. Dean Lundell, will report the city finances for September 2017)*

### **6.2 Unified Fire Report – Assistant Chief Mike Watson**

*(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of September 2017; as well as other informational items from UFA.)*

### **ACTION ITEMS**

1. **Gilson Engineering Agreement**

### **CONSENT CALENDAR**

## **WORK SESSION**

### **Review of Business Meeting Agenda**

### **Public Relations Report - Dan Metcalf**

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### **City Council and Staff Reports**

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#### **6:00 pm Special Reports**

- a. Review of Business Meeting
- b. Danish Road and proposed road improvements – Brad Gilson

#### **Review of Calendars and Upcoming Events**

#### **Closed Meeting**

### **Public Relations:**

1. Completed posting content from July Newsletter to website. Created and scheduled social media posts for all website entries from the July newsletter.
2. Spent most of July 4<sup>th</sup> (off site) monitoring social media feeds for complaints, questions and reports on fireworks regulations. Also wrote press release and sent it to local news media outlets regarding the city's request of all citizens to refrain from using any fireworks due to high fire danger.
3. Gathering and writing content for the August newsletter. Deadline is Tuesday, July 10. City Council article is assigned to Council Member Shelton, and the Public Safety article is assigned to Chief Russo. We may not get much from the school district, since they are out for the summer.

### **Admin Services & Finance:**

### **Information Technology:**

- We have started pilot testing of Office 365 products for about 6 pilot users. This includes the newest install of Outlook, Word, Excel, PowerPoint, and Skype for Business (chat)
- We have tested migration of mailbox to the cloud with some test account that are not in use. We will be able to start a pilot group for email migrations soon.
- The mailbox for Matt Ervin has been migrated as an early proof of concept test.
- Caselle upgrades are on a short hold while Caselle verifies some user setup information on their end
- We have finished dock setup and are working to finalize laptop setup for our detectives. The PD proactively offered this solution to save money on licensing by reducing the number of multiple machines setup.
- We have begun the process of updating our SSL certificates so that our certs will work with recent changes to Google Chrome, and Mozilla Firefox.

### **Planning & Economic Development:**

#### **Building Permits**

- 3 Permits Issued (6/29 – 7/5)
  - 1 new home
  - 1 over the counter

- 1 solar
- 17 Permits Received (6/29 – 7/5)
  - 2 additions
  - 1 cell antenna
  - 1 new commercial
  - 2 new homes
  - 8 over the counter
  - 1 remodel
  - 1 sign
  - 1 solar
- Conducted site visit for a local business and their desire for a parking expansion. Reviewed and developed alternatives against city code to determine possible scenarios that their desired outcome could be achieved.
- Conducted review of two-lot subdivision at 2494 Bengal Blvd.
- Conducted review of two-lot subdivision at 8140 S 3500 E.
- Conducted plan review for resubmittal of six wireless communication facilities in the public right-of-way.
- Evaluated an alternative option for hosting the city's zoning code in a more user-friendly online format.

### **Emergency Management:**

Worked with mayor and public relations to send messages via traditional and social media, requesting that citizens avoid use of all fireworks during extreme fire danger conditions during the July 4<sup>th</sup> holiday

### **Public Works/City Engineer:**

- We are preparing for the Bengal Boulevard Roundabout Open House that is scheduled for July 12<sup>th</sup> from 4:00 – 7:00 PM. We will be presenting on the benefits of roundabout at that location and addressing any questions or concerns that residents may have.
- We are working with public works and the resident's citizen committee to develop a pavement management plan to be implemented over the next five-years.



2700 East paved already!

## UFA:

### Unified Fire Report for Cottonwood Heights July 7, 2018

Preliminary statistics regarding how the night went on the 4th of July for our fire crews In Cottonwood Heights, call volume was eerily slow. Station 110 responded to two fire calls and station 116 didn't have any fire calls. I will share my thoughts as to why:

- The many banners that Cottonwood Heights distributed throughout the city got the information out there early on the calendar, prior to the 4th of July.
- Press releases stated the increased dangers of the unseasonable high temperatures, low humidity and winds, which combined with the low snow pack from last winter and the wet Spring was causing extreme fire behavior. Press releases also asked people to refrain from using personal fireworks and asked people to instead enjoy the professional fireworks shows.
- This year, our fire stations fielded many phone calls from residents who were asking for clarification on the new fireworks rules. Station 116 received about 18 of such phone calls on the 4th alone.
- Our fire prevention folks who were patrolling in Cottonwood Heights reported that in many residential areas where people were lighting fireworks last year, they were instead sitting in lawn chairs, watching the view and fireworks, rather than lighting their own. My personal opinion is that residents heeded warnings, paid attention to the information and acted responsibly.

Here are the fire statistics in UFA's whole footprint, which has been shared with the media: These fire-call numbers are primarily applicable to UFA's area only, which includes 14 cities and townships as well as unincorporated Salt Lake County. However, as you are aware, some responses go into other jurisdictions because of mutual- and automatic-aid agreements.

A few notes on the numbers first: A "call" represents a specific incident or fire. A "response" represents a UFA crew or crews responding to the incident. So, the number of responses is usually higher than the number of calls as several crews may respond to the same incident.

2017 July 4	# of calls: 31	# of responses: 99
2018 July 4	# of calls: 45	# of responses: 85
Average per day for 2018	# of calls: 2.3	# of responses: 6.3

So, in 2017 UFA had less calls, but more responses, meaning we had less fires, but the ones we had were of a greater magnitude. Conversely, this year UFA had more fires, but they were of a smaller scale. NOTE: The fire--call totals may change a bit, depending on whether or not all stations have submitted their calls at the time of the data query.

Respectfully,

Mike Watson, Assistant Chief Support Division | Liaison to Cottonwood Heights

## Police:

- Next week the City Council will be asked to approve an agreement with Ken Garff on the lease of the cars. It's important to understand why leasing the fleet is a better program then purchasing the vehicles. Besides the initial capital expenditure, the lease program is a better product. The city doesn't need to hire mechanics and staff a city shop to repair the cars since leased they are

under warranty and the repairs are free. The city is only responsible for oil changes and a set of brakes and tires over the two-year term of the lease.

- These two year leases include a completely equipped car delivered to the police department every other July. In an effort to save money we keep existing equipment in service for two rotations or four years. Ken Garff simply transfers the existing lights and siren to the new cars and charges for labor.
- I often get questions about the kinds of cars we drive. For instance, why do we need a Lariat F150 instead of a stripped down basic model. The answer is simple, it's cheaper. When the dealer gets the car back in two years the Lariats hold a much greater residual/resale value. Remember the city gets the fleet cost and doesn't pay tax. The city cost for the Lariat is \$38,180.00 with the equipment adding \$4,965.00. Because of the high return on the residual, our two-year cost for the truck is \$11,146.00 or \$464.41 a month. The added benefits are the safety of the officers, less down time of vehicles and professional appearance to the citizens.
- Male located passed out behind the wheel at Creek and Danish. He was arrested for DUI and POCS Meth. He was transported to CHPD and submitted to a blood test. The male was booked into the Salt Lake County Jail. (Phelps)
- Traffic stop, 1310 E Park Center. Vehicle Driver cited for No insurance & Suspended D.L. The driver was a single struggling dad with child. Officer's Franco and Mann purchased three sets of clothing for his infant child.  
\*\*\*\*\* (Kudos Recardo & Matt) \*\*\*\*\*
- Speed trailer was put out near 3150 E Ft Union near construction. Over 4,600 vehicles recorded, the average speed over the weekend was 39 mph in a 40-mph zone. Thirty-nine cars were 5-10mph over but only 1 at 61 mph.
- Retail Theft/ Robbery- Ronald XXXXX decided to attempt to steal some electronics from Target. When confronted at the door, Ronald decided to push loss prevention before attempting to flee on foot leaving his vehicle parked in the fire zone. Mahoney chased the male on foot and was able to get him cornered after he failed to scale a fence near Old Navy. Two passersby witnessed the suspect resisting Mahoney as he was attempting to place handcuffs on the male and assisted by holding down the male until he was in custody. The good Samaritans left prior to gathering their names.
- During proactive patrol, a suspicious vehicle on Dawn Dr and 1495 E. Vehicle took off as soon as they saw the police vehicle. A traffic stop was conducted after they went through the stop sign. Driver and passenger, VXXX and KXXX, were both methed out and neither had a good license. The vehicle was state taxed. We went back to where the vehicle was first observed and a bike was lying in the road behind a work truck full of tools. We found both suspects walking in the area and detained them to see what was happening. Female started pulling away and kicking at officers and was arrested.

Letter from Citizen:

I am writing this long overdue email in hopes i can truly express in words how myself and, many others feel about Cottonwood Heights Officer Kevin Salmon. For almost a year now, i have had many incidents that coincidentally have involved Mr. Salmon. Every one of them have made me want to write this email more n more. But instead i have passed it along to Chief Russo and other supervisors at C.H.P.D., and Mr. Money (previous Mayor of So.Jordan for 10 yrs), Aaron Kennard, and a few more. I respect the fact your a very busy man. I will never be one of these whiners that cry n wine about snow removal or garbage cans not being emptied on time, etc. Trust me I have grown up around many Police Officers. My father was an Honorary Sheriff for Salt Lake County, Honorary Colonel for West Valley City and i can share with you 20+ more names of officers that were as close as family, which i am sure your familiar with them being in our local law enforcement. But never in my life have i met or come accross an Officer like Kevin Salmon. I will share with you just a few of the things he has done that makes him stand next to none. I met Kevin when i had caught my 13 yr old son missing one night. He slipped out that night n i locked the doors waiting for him to come home. He never did. I called C.H.P.D. that morning and Kevin arrived on my doorstep. Now he spent the entire day trying to track him down. At 5pm i said, now what you go home n i start over with a new officer? His response was, NO, I DONT GO HOME UNTIL WE FIND HIM. SO MAKE YOURSELF A POT OF COFFEE! Now emotionally, i was a wreck. Because my only boy is my everything. I felt like i had lost him, after his Mom had abused him n i got full custody. His mom abandoned him at 8 yrs old n never came back or said goodbye. Me dying of Cancer compounded things. But Kevin kept my chin up the entire time with his positive personality. He found my boy n i had him back in my arms the next day. He went way beyond his call of duty. I learned about a 7 yr old Russian girl that got her bike stolen, that she had won in a reading contest. Officer Salmon went to the store n bought this girl a new bike with his own money. WHO DOES THAT? I have learned n witnessed of other stories of him being so selfless because of him genuinely being such a good-hearted person. Here is another one that really blew my mind. My son n all his skateboarding friends that are ages 13-16yrs old, seem to naturally butt heads with the law. Simply over them not being allowed to skateboard most anywhere n getting chased out by officers etc. Now Kevin had taken a different approach with these boys in how he handled those situations. Simply with respecting them n not playing hardball etc. Now these same group of apx. 12 skater boys went out on Facebook n on clipboards started a petition to have kids sign that was asking kids to join together n work with the officers like Salmon concerning reporting any guns being brought to school, rather than against the police. They had over 150+ signatures. Now i am sorry, but thats amazing when one officer can change that many hard-headed anti-police skateboarding teenagers that think they know it all. I can go on n on about this man. But this email is becoming a novel already. I would like to ask if you could give me 5 minutes or less of your time to allow me to share with you something i think youll find important regarding a potentially deadly situation brewing in all high school parking lots, called "FIGHT NIGHTS". OFFICER SALMON BEING RECOGNIZED FOR STANDING N GOING WAY ABOVE HIS JOB DUTY TO CREATE ALL CITIZENS TO LIKE THE POLICE N WORK WITH THEM, RATHER THAN AGAINST THEM. HE HAS DONE 3 TOURS TO IRAQ, RECEIVED A PURPLE HEART, HE WAS CHOSEN TO RUN FOR THE FALLEN OFFICERS IN WASHINGTON D.C., SPENT 30

## **City Council:**

(Mayor Peterson)

1. Council Member Mikell and I met with Mayor McAdams to discuss funding issues related to the Canyon Center Development. We specifically talked about obtaining parking money from the County and moving the use of the Union Park RDA for use of obtaining open space or trailhead space. We shared our interest in pursuing a regional parking amenity at the gravel pit and our concern of moving forward with the currently planned overflow parking for Ferguson Canyon. With the pending UDOT study this may not be the highest and best use of the allocated funds.
2. During the Conference of Mayors we talked of ADU's with a strong sentiment to carry the discussion forward to our next meeting. We also received a presentation from Salt Lake County of the available funding sources within Salt Lake County for which we can apply for our use. Ill present this information to our full council.
3. Attended the Town Hall Meeting sponsored by Council Member Bruce. Excellent attendance with a lively discussion regarding public safety, budget, taxes, etc.
4. Council Member Mikell and I met with Mike Johnson to review the initial nearly 40 applicants who have applied for membership on the Parks, Trails, and Open Space Committee. Follow-up meetings and interviews are scheduled prior to making a final recommendation to the Council.
5. Several meetings with constituents on numerous issues (fireworks, budget, ADU's, PDD Zone, gravel pit, roads, etc.)

If the Council has specific questions regarding any of these meetings, please feel free to contact me.